



Frank A. Mullens Jr.
Mayor

City of South Charleston

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Application for Small Business COVID Recovery Grant

1. The City of South Charleston Economic Development Authority is offering a small business COVID recovery grant for businesses located within the City limits. If the application is approved then the business will receive a maximum grant award of \$5,000.00 per business awarded on a 50/50 matching basis. The project had to be completed or the purchase had to be made between April 1 – December 31, 2020.

Applicants Business Name: _____

Business Address: _____

Contact Phone: _____

Contact Email: _____

Owner/Owners Name: _____

Is the business in compliance with all City B&O taxes? _____

Is the business current on Commercial refuse (if applicable)? _____

Nature of improvement or purchases to be reimbursed (please attach invoices):

Total Of all Attached Invoices: _____ Total Requested: _____

All information included in this application is correct to the best of my knowledge.

Signed

Date

Approved By

Date

Guidelines – Small Business COVID Recovery Grant

1. Maximum grant award \$5,000.00 per business awarded on a 50/50 matching basis
2. Priority for funds to be used for improvements to property, or reimbursements for equipment purchases that aided the business to continue to operate during the pandemic.
3. Evidence of applicant being in compliance with all license, tax and building code requirements.
4. Grant Application forms and documentation will be maintained for all future audit requirements from the CARES Act and State Auditors local government audits.
5. The City Treasurer will develop requirements for proof of expenditures eligible for grant reimbursement.
6. If a business has received a CARES Act grant directly from the State of West Virginia or Kanawha County they will not be eligible for the same expense reimbursement from SCDA.